

Application for Special Events or Group Gatherings

Applicant _____

Address _____

City _____ State _____ Zip _____

Contact Person _____ Email _____

Proposed area(s) of use _____

of People _____ Event Type (birthday party, wedding, etc.) _____

Date(s) _____ Arrival Time _____ Departure Time _____

Alcohol (circle one): If yes, alcohol is allowed by a permitted alcohol vendor only.
 Yes No Additional fees, special conditions and location restrictions apply.

Vendors and Contract Services Present at Event

VENDOR NAME	VENDOR PHONE	CONTACT PERSON	SERVICE(S) PROVIDED

All vendors and contract services entering Dana Point Harbor must have valid liability insurance that complies with the Dana Point Harbor requirements and is on file at the Dana Point Harbor Management Office prior to the event. It is the applicant's responsibility to ensure all vendors have submitted their liability insurance certificate.

A non-refundable \$75 permit fee will be charged for the first two vendors and \$25 for each additional vendor. Depending on the size, location, and type of event, Dana Point Harbor may apply additional fees.
 Make checks payable to Dana Point Harbor Partners - Parkscapes.

Upon receipt of the permit application, Dana Point Harbor Management will review your submission. Revisions, additional fees, security deposit, insurance requirements, supplementary information and other items may be required prior to permit issuance.

My signature acknowledges, I agree to abide by all Laws, Rules, and Regulations set forth in the Permit and Special Provisions for which I hereby apply.

Signature of Applicant _____ Date _____

MAIL OR DELIVER TO:
 Dana Point Harbor Partners
 Landside Management Office
 34571 Golden Lantern Street
 Dana Point, CA 92629
 Phone: (949) 388.3663
 Fax: (949) 388.4530

Management Office Hours: 8:30 a.m. – 5:00 p.m. Monday – Friday